



Chartered Institute of Administration

Established in 1987 ● Chartered by Act No. 103 of 1992

Plot 1666, House 15B, il Close, 7th Avenue, Festac Town, P.M.B. 3063, Surulere, Lagos. 01-7944969, 08076983067, www.cia-ng.org, info@cia-ng.org

APPLICATION FOR MEMBERSHIP UPGRADING

Membership
Number

New Membership
Grade Required

1.0 Name (Surname first)

2.0 Correspondence Address

3.0 Additional Qualification since Last Membership Election (please attach copies)

4.0 Membership of Other Professional Bodies (please attach copies)

Name of Professional Body	Membership Grade	Date of Admission

5.0 Present Position

5.1. Name and Address of Organisation/Employer

5.2 Designation (indicate Grade Level if in Public Service)

5.3 Scope and character of your present Duties
(please attach a separate typewritten statement of your detailed job description)

5.4 Total Number of Employees in the Organisation

5.5 Number and Grade(s) of Employees under your Control

5.6 Name and Position of your Immediate Superior

